



SCOTTISH CHARITABLE INCORPORATED ORGANISATION (SCIO) NUMBER:
SCO49148

GREENER ORKNEY (SCIO)

REGISTERED ON: 20TH MARCH 2019

GREENER ORKNEY (SCIO)

SCOTTISH CHARITABLE INCORPORATE ORGANISATION

FINANCIAL STATEMENTS

1 March 2021

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Greener Orkney (SCIO)

Trustees' Annual Report

Year ended 1st March 2021

The Trustees present their report and the financial statements of the charity for the year ended 1 March 2021.

Reference and Administration Details

Registered Charity Name: Greener Orkney (SCIO)

Charity Registration Number: SCO49148

Principal Registered Office: 39 Scapa Crescent, Kirkwall, Orkney KW15 1RL

The Trustees:

Jeremy Richardson	(Resigned 31st March 2020)
Jayne Venables	Chair
Carol Ridgway	Trustee
Ruth Lea	Secretary
Jane Nelson	Trustee (Appointed 26th January 2021)
Angela Fitzpatrick	Treasurer
Sarah Jessen	Trustee
Jeannie Molyneux	Trustee
Helen Woodsford-Dean	(Resigned 11th May 2021)
Geoffrey Sellers	Trustee

Independent Examiner:

Voluntary Action Orkney

Bankers:

Clydesdale Bank, Kirkwall, Orkney

Structure, Governance & Management

The Charity (Greener Orkney (SCIO)) is a Scottish Incorporated Charitably Organisation and first registered on 20 March 2019.

The general structure of the organisation consists of **members** and **the board**. Members can appoint people to serve on the board and can take decisions on changes to the organisations' constitution itself. Those individuals serving on the board are called the Trustees. The Register of Trustees is kept by the Secretary to the Charity – Ms Ruth Lea.

Membership is open to any individual living in Orkney over the age of 16.

Recruitment and appointment of the Trustees

Prospective Trustees are required to complete a register of interest proforma and be interviewed by the Chair plus one other Trustee before joining Greener Orkney (SCIO). They will then need to stand for election at the next AGM. Any other Trustee or Member of Greener Orkney (SCIO) can stand for election at the same time. The minimum number of Charity Trustees is 8, the maximum being 15. The Trustees are proposing an amendment to the constitution to amend the minimum number of Trustees to five, to ensure we can continue in operation.

Objectives and Activities

The Charitable objectives of Greener Orkney (SCIO) are twofold. One is the advancement of environmental protection by reducing Orkney's carbon footprint and raising awareness of climate change among the community. The other is the advancement of education by presenting workshops, lectures, and lessons on a range of environmental matters to improve the community's knowledge of climate change and how they can make a difference.

Achievements and Performance 2020/2021

March 2020 to March 2021

From March 2020 to March 2021 the Greener Orkney Charity's activities were severely impacted by Covid-19. However, some achievements were made, especially in re-grouping and taking the organisation forward.

We held regular online meetings and planned several projects:

Website

In 2019/20 we received funding from *Tesco Bags of Help* to set up a new website. This will allow us to better communicate with the local community, encourage people to attend events and participate in the activities to help achieve the objectives of Greener Orkney.

We prepared a tender and are currently in the development stage of the website, working with the chosen supplier. We anticipate this will be live in the autumn.

The WEEE Project Scheme

Since 2019, Greener Orkney (SCIO) has been involved with a network of partners in a WEEE (Waste Electrical and Electronic Equipment) recycling / reuse scheme. Greener Orkney's role is to promote to the public the issues concerning waste electrical equipment and how they can help more of this type of material to get recycled, repurposed and re-used. The project ended in October 2021 and exceeded the targets set for Orkney. Employability Orkney-Restart have confirmed that they will continue to collect WEEE items for the foreseeable future and Greener Orkney is supporting this by making our AGM event also a collection point for WEEE.

Events since the end of the Accounting Period

Litter Collection

Greener Orkney had received a donation of £300 from *Voluntary Action Orkney's Youth Group* and used the funds to acquire litter picking equipment with the intention of running events and loaning out the equipment for others to use. Several successful events were held during the summer, and it is intended that these continue as regular occurrences.

Plans for Future Periods – 2021/2022

Greener Orkney's next project is the setup of a Community Fridge / larder for which we sent out a questionnaire and received responses from the public and interested parties. We have since been successful in a grant application for £4,000 to take this forward.

During 2019/20 and since, some committee members, including the chair, have moved away or been unable to continue. Greener Orkney needs new trustees and volunteers to help take projects forward and we will be actively recruiting in the near future.

Financial Review

Greener Orkney (SCIO) holds all assets in the form of cash balances within the current bank account to enable ease of disbursement of funds.

Brief Statement on the Charity's Policy on Reserves

Greener Orkney (SCIO) has no explicit reserves policy. It is to be expected that policies will develop as the charity progresses.

Details of any Deficit

There are no deficits to report.

Declaration

The Trustees declare that they have approved the Trustees annual report for the reporting period March 2020 to 1st March 2021 as above. Signed on behalf of the Charity's Trustees.

Signature	
Full Name(s)	
Position (e.g. Chair)	
Date	

Greener Orkney SCIO

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Independent Examiner's Report to the Trustees of Greener Orkney SCIO

I report on the accounts of the charity for the year ended 1 March 2021 set out on pages 5 to 10.

Respective responsibilities of trustee and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity Trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanation from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed _____

Date _____

Name Anne Stacey
Address Voluntary Action Orkney
'Anchor Buildings'
6 Bridge Street
Kirkwall
KW15 1HR

Greener Orkney (SCIO)

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Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	02	03	20		01	03	21

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	312				312	
Legacies					-	
Grants		3,000			3,000	
Receipts from fundraising activities	122				122	102
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	434	3,000	-	-	3,434	102
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	434	3,000	-	-	3,434	102
A3 Payments						
Expenses for fundraising activities					-	70
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	110				110	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	110	-	-	-	110	70
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	110	-	-	-	110	70
Net receipts / (payments)	324	3,000	-	-	3,324	32
A5 Transfers to / (from) funds						
					-	-
Surplus / (deficit) for year	324	3,000	-	-	3,324	32

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	32	-	-	-	32	-
	Surplus / (deficit) shown on receipts and payments account	324	3,000	-	-	3,324	32
						-	-
						-	-
	Cash and bank balances at end of year	356	3,000	-	-	3,356	32
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		Total	-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		Total	-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity

Restricted funds -

Tesco Groundworks - funding received in order to establishment of a website and to promote green recovery issues through new social media platforms.

WEEE (Waste from Electrical & Electronic Equipment) funding - funding received from XSResources to encourage community engagement, data collation and reporting & marketing support

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
		Total	-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

X

C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

C4b Trustee expenses - details

	Number of trustees	£
	1	49

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	312				312	
Legacies					-	
Grants					-	
Receipts from fundraising activities	122				122	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	434	-	-	-	434	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	434	-	-	-	434	-
Payments						
Expenses for fundraising activities	-				-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	110				110	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	110	-	-	-	110	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	110	-	-	-	110	-
Net receipts / (payments)	324	-	-	-	324	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	324	-	-	-	324	-

Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity

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Additional analysis (3)

6 Breakdown of restricted funds

	Groundworks	WEEE	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants	2,000	1,000			3,000	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	2,000	1,000	-	-	3,000	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	2,000	1,000	-	-	3,000	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	2,000	1,000	-	-	3,000	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	2,000	1,000	-	-	3,000	-

Nature and purpose of funds

Tesco Groundworks - funding received in order to establishment of a website and to promote green recovery issues through new social media platforms.

WEEE (Waste from Electrical & Electronic Equipment) funding - funding received from XSResources to encourage community engagement, data collation and reporting & marketing support